

FOREVER MEDIA

Sales Assistant/Receptionist

Forever Media, Inc. radio stations Froggy 104.3, the Pickle 92.1 and WILLIE 103.5 in Robinson, PA is seeking a Sales Assistant/Receptionist with strong communication, computer, organization and time management skills. Successful candidates will value customer service, will be highly motivated to achieve results, will work in conjunction with a self-directed team. You must be proficient in PowerPoint, Excel, Word and Adobe Photoshop. Radio traffic experience is a plus. Attention to detail and the ability to work on multiple projects are essential. We offer a great benefits package.

All applicants held in strict confidence.

If you think you have what it takes to be a member of our **Robinson, PA** team, email your resume and cover letter today to: careers@forevermediainc.com



Forever Media is an Equal Opportunity Employer. Forever Media, Inc., its affiliates and their Radio Station(s) do not and shall not discriminate, in any way on the basis of race or gender, respecting their employment or advertising practices.

October 26, 2018 Posted: Altoona, PA; Bellaire, OH; Brownsville, PA; Cumberland, MD; Easton, MD; Johnstown, PA; Meadville/NWPA; State College, PA; York, PA